



**FULLY EXECUTED**  
Purchase Order No: 4300756654  
Original PO Effective Date: 12/27/2022  
PO Issue Date: 12/27/2022  
Valid From: 01/16/2023 To 03/31/2023

Your SAP Vendor #: 552931

**Please Deliver To:**  
PA Human Relations Commission  
333 Market St, 8th Floor  
Harrisburg PA 17111 US

**Supplier Name/Address:**  
ABA CONSULTING LLC  
1300 I ST NW STE 400E  
WASHINGTON DC 20005-3318 US

**Please Bill To:**  
Save time, reduce cost, get paid faster:  
Email PDF invoice to 69180@pa.gov  
<https://www.budget.pa.gov/Programs/Pages/e-Invoicing.aspx>

Supplier Phone Number: 202-856-0090

Or mail paper invoice to:  
Commonwealth of Pennsylvania  
PO Box 69180, Harrisburg, PA 17106

**Purchasing Agent**

Name: Jodi Wilson  
Phone: 717-703-3731  
Fax:

**Purchase Order Description:**  
PHRC\_5 yr. Strategic Plan\_ABA Consulting

This Purchase Order is comprised of: The above-referenced Solicitation, the Suppliers Bid or Proposal, and any documents attached to this Purchase Order or incorporated by reference.

Suppliers must provide four mandatory elements on PO invoices: PO Number, Invoice Date, Invoice Number, and Invoice Gross Amount. Failure to comply will result in the return of the invoice. Additional optional information such as supplier name, address, remit to information and PO Line Item information will improve invoice processing.

Item	Material/Service Desc	Qty	UOM	Delivery Date	Net Price	Price Unit	Total
1	PHRC 5-Yr. Strategic Plan	1.000	Each	01/16/2023	99,999.99	1	99,999.99

-----  
**General Requirements for all Items:**

**Information:**

**Total Amount:**  
SEE LAST PAGE FOR TOTAL OF ALL ITEMS

Currency: USD

Supplier's Signature \_\_\_\_\_

Title \_\_\_\_\_

Printed Name \_\_\_\_\_

Date \_\_\_\_\_



**FULLY EXECUTED**  
Purchase Order No: 4300756654  
**Original PO Effective Date: 12/27/2022**  
PO Issue Date: **12/27/2022**  
Valid From: 01/16/2023 To 03/31/2023

**Supplier Name:**  
**ABA CONSULTING LLC**

**Header Text**

PO is written in reference to Statement of Work attached.

Agency Contact: Carrie Simmons  
Email: casimmons@pa.gov  
Phone: (717) 783-8886

Vendor Contact: Adjoa B. Asamoah  
Email: adjoa@theabaconsultinggroup.com

**Vendor Memo (General)**

Vendor invoice must reference PO number to avoid delays in payment. Vendor invoice must match PO line item description, quantities, rates, and overall amounts to avoid delays in payment.

All invoices against this PO must be submitted to the 'Please Bill To' address on page one of this PO to avoid delays in payment.

For invoice requirements or to view the status of invoices submitted, please visit the following link.  
<https://www.budget.pa.gov/Programs/Pages/e-Invoicing.aspx>

**No further information for this PO.**

**Information:**

**Total Amount:**

**99,999.99**

**Currency: USD**